

**LEWIS COUNTY GENERAL HOSPITAL  
HUMAN RESOURCES COMMITTEE**

**Date:** September 13, 2021

**Call To Order:** 3:02 p.m.

**Adjourn:** 3:44 p.m.

**Members Present:** Dick Chartrand (arrived at 3:10 pm), Jennifer Jones, John Lehman, Dr. Howard Meny (via google), Jessica Skiff and Mike Young.

**Guests present:** Jerry Cayer, Dr. Harney, Jeff Hellinger, Frank Pace, Michele Prince, Marcy Teal (arrived at 3:15 pm) and Debra Wurz.

**Human Resources Department**  
**Mission and Vision Statement**

**Old Business:**

**The committee was provided a status update on the following topics:**

- Casual and Overtime Hours

**New Business:**

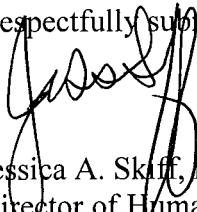
- The committee was provided a status update on current areas of focus: legal actions, labor relations and other HR related topics (NYS Mandate & Current staffing)
- The committee was provided a status update on Physician Retention/Recruitment

**Informational**

- Vacancy Report – This report was distributed to the committee members and guests and reviewed.
- New Hire and Employee Farewell listing
- Employee of the Month (May/June/July/August) – TBA

A motion was made by Jenny Jones, seconded by John Lehman to adjourn the meeting.

Respectfully submitted,

  
Jessica A. Skiff, PHR, SHRM-CP  
Director of Human Resources