

Lewis County General Hospital Planning Committee

Date: January 30, 2020 **Call to Order:** 3:30 pm. **Adjourn:** 4:25 pm.

Present: Jerry Cayer, Peter Farney, Denise Hirsch (recorder), Michelle Kelley (recorder,) John Lehman, Phil McDowell, Donald Musnicki (chairman), Karen Rennie, Susan Ross, Jon Schell, Mike Young (joined the meeting at 4:04pm)

Guest: Richard Chartrand

Mission and Vision statement: Chairman of the committee Mr. Musnicki opened the meeting with reading of the facilities Vision and Mission statements.

Old Business:

Mr. Schell updated the committee on the following projects:

Emergency Landing Zone: The Emergency Landing Zone project was completed last fall. The landing zone has since been utilized with great success. Mr. Schell added he has received several compliments regarding the landing zone and what a great job our maintenance staff and grounds crew have done to keep it clear snow and ice.

Winter groundskeeping: The Lewis County Highway Department is responsible for clearing the snow and sanding our parking lots. The Hospital Maintenance department is responsible for walkways and sidewalks. The hospital maintenance staff monitors and corrects all issues as needed with snow and ice.

Mr. Cayer complimented the maintenance department for their work on keeping the sidewalks and walkways clear through the winter months.

Handicap accessible bathrooms: In order to assure there are adequate handicap accessible bathrooms for our patients and visitors, renovations to two bathrooms on East 1 are forthcoming.

Ongoing renovation and painting: Ongoing renovations and painting continues throughout the facility. At this time the nursing home revitalization project has been completed. We are currently working in the Maternity unit to update this department.

Mr. Schell's Retirement:

Mr. Schell announced to the committee he will be retiring, effective February 14th, 2020, with 40 years of service. Mr. Schell stated his replacement has not been appointed and he introduced Peter Farney the Building Maintenance Supervisor as the point of contact until the position is filled.

Mr. Cayer stated that he has had the pleasure of working with Mr. Schell for the last 2 and a half years and that he has been an incredible member of our team.

Committee applauded Mr. Schell for his work over the past 40 years and congratulated him on his retirement.

New Business:

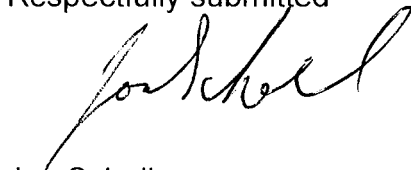
Mr. Cayer stated that the purpose of today's meeting is to close out any previous agenda items and to bring this committee up to date on the Med/Surg renovations and OR addition project.

Mr. Cayer present the floor plans, current timeline and project budget and asked for the committee's input on the plans to date.

Mr. Cayer stated it is our intent to submit the CON to the NYSDOH within the next few weeks.

The current timeline for completion of this project is July 2022.

Respectfully submitted

A handwritten signature in black ink, appearing to read "Jon Schell", written in a cursive style.

Jon Schell
Director of Facilities