

**LEWIS COUNTY GENERAL HOSPITAL
HUMAN RESOURCES COMMITTEE**

Date: February 17, 2020 **Call To Order:** 4:00 p.m. **Adjourn:** 4:40 p.m.

Members Present: Dick Chartrand, Jennifer Jones, John Lehman and Jessica Skiff.

Excused: Steven Fuller

Guests present: Jerry Cayer, Sean Harney, Jeff Hellinger, Michele Prince, Sue Ross, Mike Young.

Human Resources Department
Mission and Vision Statement

Old Business:

New Business:

- The committee was provided a status update on current areas of focus: legal actions, labor relations and other HR related topics (Employee Survey, OSHA Logs, NH Call in Logs, Employee of the Year).

Physician Recruitment / Retention Issues:

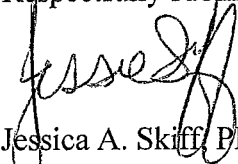
- OB/GYN – The committee was updated on the recruitment efforts for this specialty.
- Family Practice – The committee was updated on the recruitment efforts for this specialty.
- Dermatology - The committee was updated on the recruitment efforts for this specialty.

Informational

- Vacancy Report – This report was distributed to the committee members and guests and reviewed.
- New Hire and Employee Farewell Listing - reviewed.
- Employee of the Month (January) – Lynne Oakes, RN

A motion was made by Dick Chartrand, seconded by John Lehman to adjourn the meeting.

Respectfully submitted,



Jessica A. Skiff, PHR, SHRM-CP
Director of Human Resources