

**LEWIS COUNTY GENERAL HOSPITAL
HUMAN RESOURCES COMMITTEE**

Date: October 11, 2021 **Call To Order:** 3:02 p.m. **Adjourn:** 4:08 p.m.

Members Present: Jennifer Jones, Dr. Howard Meny (via google), Jessica Skiff and Mike Young.
Excused: Dick Chartrand, John Lehman,
Guests present: Jerry Cayer, Dr. Harney, Jeff Hellinger, Frank Pace, Michele Prince, and Debra Wurz.

Human Resources Department
Mission and Vision Statement

Old Business:

The committee was provided a status update on the following topics:

- Casual and Overtime Hours
- NYS Mandate & Staffing

New Business:

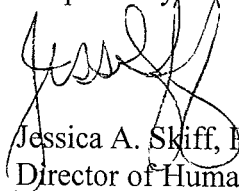
- The committee was provided a status update on current areas of focus: legal actions, labor relations and other HR related topics (Exemptions, Terminations, vacancies, NH applications, Recruitment/Retention)
- The committee was provided a status update on Physician Retention/Recruitment

Informational

- Vacancy Report – This report was distributed to the committee members and guests and reviewed.
- New Hire and Employee Farewell listing
- Employee of the Month (May) - Keith Kelly, Food Service Helper
- Employee of the Month (June) – Rochelle Sullivan, RN
- Employee of the Month (July/August) – TBA

A motion was made by Jenny Jones, seconded by Dr. Meny to adjourn the meeting.

Respectfully submitted,



Jessica A. Skiff, PHR, SHRM-CP
Director of Human Resources