

**LEWIS COUNTY GENERAL HOSPITAL
HUMAN RESOURCES COMMITTEE**

Date: August 11, 2023

Call To Order: 7:59 a.m.

Adjourn: 9:28 a.m.

Members Present: Jennifer Jones, John Lehman, Marguerite Mastascusa, Donald Musnicki, Karen Rennie, Jessica Skiff and Mike Young.

Guests present: Jeff Hellinger, Kerry Herbine, and Debra Wurz.

Human Resources Department
Mission and Vision Statement

Old Business:

- The committee was provided follow up on the following areas of focus: legal actions, labor relations and other HR related topics (Employee Opinion Survey).

New Business:

- The committee was provided a status update on current areas of focus: legal actions, labor relations and other HR related topics (Jail Nurse MOA, Workers Comp, Nursing Home Minimum Staffing, Vacancy/Turnover).

Informational

- Physician Retention/Recruitment
- Vacancy Report – This report was distributed to the committee members and guests for review
- New Hire and Employee Farewell listing
- Employee of the Month – June – TBA
July – TBA

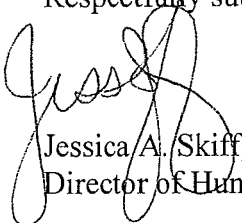
Executive Session:

A motion was made by Mike Young, seconded by Marguerite Mastascusa to enter Executive Session at 8:57 a.m. to discuss personnel items.

A motion was made by John Lehman, seconded by Karen Kennie to return to regular session at 9:27 a.m.

A motion was made by Jenny Jones, seconded by John Lehman to adjourn the meeting.

Respectfully submitted,



Jessica A. Skiff, PHR, SHRM-CP
Director of Human Resources