

**LEWIS COUNTY GENERAL HOSPITAL  
HUMAN RESOURCES COMMITTEE**

**Date:** April 20, 2022

**Call To Order:** 8:32 a.m.

**Adjourn:** 9:35 a.m.

**Members Present:** Dick Chartrand, Jennifer Jones (via goggle), Marguerite Mastascusa, Karen Rennie, Jessica Skiff and Mike Young.

**Excused:**

**Guests present:** Jerry Cayer, Dr. Harney (entered at 8:40 a.m.), Kerry Herbine, Jeff Hellinger, Marcy Teal, and Debra Wurz.

**Human Resources Department**  
**Mission and Vision Statement**

**Old Business:**

- The committee was provided follow up on the following areas of focus: legal actions, labor relations and other HR related topics (Negotiations, Grievances)

**New Business:**

- The committee was provided a status update on current areas of focus: legal actions, labor relations and other HR related topics (Employee of the Year, Employee Opinion Survey, Job fair) and Nursing Home Minimum Staff Hours Requirements.

**Executive Session:**

A motion was made by Mike Young to enter Executive Session at 8:47 a.m. to discuss personnel items.

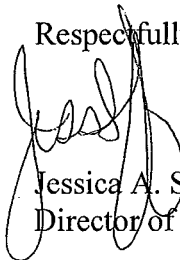
A motion was made by Dick Chartrand to return to regular session at 9:24 a.m.

**Informational**

- Vacancy Report – This report was distributed to the committee members and guests and reviewed
- New Hire and Employee Farewell listing
- Employee of the Month –March - TBA

A motion was made by Dick Chartrand, seconded by Mike Young to adjourn the meeting.

Respectfully submitted,



Jessica A. Skiff, PHR, SHRM-CP  
Director of Human Resources