

**LEWIS COUNTY GENERAL HOSPITAL  
HUMAN RESOURCES COMMITTEE**

**Date:** November 10, 2022

**Call To Order:** 8:01 a.m.

**Adjourn:** 9:47 a.m.

**Members Present:** Jennifer Jones, Karen Rennie, Jessica Skiff and Mike Young.

**Excused:**, Dick Chartrand and Marguerite Mastascusa,

**Guests present:** Jerry Cayer, Kerry Herbine, Jeff Hellinger, Caitlin Smith (left at 9:32 a.m) and Deb Wurz (left at 9:32 a.m).

**Human Resources Department**  
**Mission and Vision Statement**

**Old Business:**

- The committee was provided follow up on the following areas of focus: legal actions, labor relations and other HR related topics (Negotiations- TA).

**New Business:**

- The committee was provided a status update on current areas of focus: legal actions, labor relations and other HR related topics (Just Culture, Healthcare Worker Bonus, Employee Survey, EEOC, PLLC and Application Tracking).

**Informational**

- Vacancy Report – This report was distributed to the committee members and guests and reviewed
- New Hire and Employee Farewell listing
- Employee of the Month –October– TBA

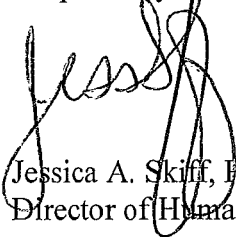
**Executive Session:**

A motion was made by Jennifer Jones to enter Executive Session at 9:32 a.m. to discuss personnel items.

A motion was made by Karen Rennie to return to regular session at 9:46 a.m.

A motion was made by Jenny Jones, seconded by Mike Young to adjourn the meeting.

Respectfully submitted,



Jessica A. Skiff, PHR, SHRM-CP  
Director of Human Resources