

**LEWIS COUNTY GENERAL HOSPITAL
EXECUTIVE/FINANCE COMMITTEE**

Date: February 17, 2020

Call to Order: 4:50 p.m.

Adjourn: 5:16 p.m.

Present: Mike Young, Richard Chartrand, Jennifer Jones, Jeff Hellinger, Marguerite Mastascusa, Jerry Cayer, Michele Prince, Trista Mullin (Recorder).

Guest: Dr. Sean Harney, Sue Ross, Eric Virkler (entered at 4:52 p.m.), Ryan Piche (entered at 4:56 p.m.)

Excused: Cheryl Steckly, Donald Musnicki and Philip McDowell

Absent: None

CALL TO ORDER

- ✓ Meeting was called to order by Board President, Mr. Young
- ✓ Mr. Hellinger read the Lewis County Health System Vision & Mission statements.

FINANCIAL AND STATISTICAL REPORTS:

- ✓ Jeff Hellinger reviewed the January financials including an overview of the Executive Summary Sheet, Statement of Operations, Key Statistical Report, Balance Sheet and Cash Flow Sheet.
- ✓ Jeff Hellinger reviewed the Dashboard which included statistical volumes, FTE's paid, cash flow activity, and use of overtime for the month of January. Mr. Hellinger shared several trend charts for areas of the Hospital including: Acute Admissions & Observation Visits, Nursing Home Occupancy, Total Surgeries, Total ER visits, Outpatient visits, Clinic visits (BR, SL, Harrisville), Clinic visits (all other) and Extended Hours visits reflecting trends since January of 2016.
- ✓ Statistics shared for the month of January:
 - Acute admissions, 9% below budget of 111.
 - Observations, 4% below budget of 99.
 - SNF occupancy, 4% below budget of 94%.
 - Surgical cases, 17% above budget of 139.
 - ER visits, 2% below budget of 958.
 - Outpatient visits, 2% above budget of 6,341.
 - Adult Day Care visits, 9% below budget of 255.
- ✓ Mr. Hellinger also shared:
 - The auditors from Fust Charles Chambers will be on site for two weeks beginning today for the 2019 annual audit.

OLD BUSINESS

- ✓ Medical Director: Mr. Cayer briefed the group on the status of the appointment of a Medical Director for the health system. He added Dr. Birk will continue as the Interim Medical Director until an appointment is made.

CEO REPORT:

- ✓ Capital Projects:
 - Copenhagen – Mr. Cayer reported there was one inquiry from the NYSDOH upon their review of the CON. He added the concern has been addressed and submitted.
 - Surgical Pavilion & MS Revitalization – Mr. Cayer reported we are finalizing the design phase and added he will be seeking approval for a resolution from the Board of Legislators to move forward with the project and submit the Certificate of Need to NYSDOH. He added a second resolution for the bonding of the project would be brought forward in the future to the Board of Legislators once the critical access hospital designation is determined.
- ✓ Joint Commission Survey – Opening Conference: Mr. Cayer noted he will be requesting three Board Members to be available upon the arrival of Joint Commission between now and mid-summer.
- ✓ Critical Access Re-Certification Update: Mr. Cayer shared with group he continues to work with legislative officials and the other Critical Access Hospitals affected by this re-certification issue.

Adjournment:

Motion by Mr. Lehman and seconded by Mr. Chartrand, the Committee adjourned meeting at 5:16 p.m.
Approved.

Respectfully submitted,

A handwritten signature in blue ink, appearing to read "Trista Mullin". The signature is fluid and cursive, with a prominent initial "T" and a long, sweeping underline.

Trista Mullin
Controller