

**LEWIS COUNTY GENERAL HOSPITAL  
EXECUTIVE/FINANCE COMMITTEE – SPECIAL MEETING**

**Date:** February 15, 2021

**Call to Order:** 4:00 p.m.

**Adjourn:** 4:43 p.m.

**Via Google Meet:** Philip McDowell, Marguerite Mastascusa, Cheryl Steckly, Mike Young, Richard Chartrand, Jennifer Jones, Jeff Hellinger, Jerry Cayer, Michele Prince, Trista Mullin, Michelle Kelley (Recorder).

**Telephonically:** Donald Musnicki

**Excused:** Dr. Sean Harney, Eric Virkler, and Ryan Piche

**Absent:** None

**CALL TO ORDER**

- ✓ Meeting was called to order by Board President, Mr. Young.

**FINANCIAL AND STATISTICAL REPORTS:**

- ✓ Mr. Hellinger reviewed the January financials including an overview of the Executive Summary Sheet, Statement of Operations, Key Statistical Report, Balance Sheet and Cash Flow Sheet.
- ✓ Mr. Hellinger reviewed Dashboards which included statistical volumes, FTE's paid, days cash on hand, A/R days –gross, average payment period and gross A/R balance for the months of January. Mr. Hellinger shared several trend charts for areas of the Hospital including: Acute Admissions & Observation Visits, Total ER Visits, Outpatient Visits, and Nursing Home Occupancy. In response to a question of Board President, Mr. Young, regarding ED visits being below budget over the last six months, Mr. Cayer noted it is in part due to COVID, high deductible insurance products, and ongoing community education on appropriate ED utilization. Mr. Cayer added we continue to adjust staffing in the ED by shift as the number of visits fluctuates daily. For example, the ED experienced 36 visits this past Sunday and was in the mid teens last week.
- ✓ Mr. Hellinger reported a \$340,270 loss for the month of January versus a budgeted loss of \$338,412. The YTD deficit is \$340,270 versus a budgeted loss of \$338,412.
- ✓ Mr. Hellinger noted the auditors will be working remotely with Mrs. Trista Mullin over the next two weeks to conduct the 2020 audit of our financials and they will report back their findings at the April meeting.

**CEO REPORT:**

- ✓ COVID-19 Update: Mr. Cayer briefed the group regarding COVID-19 for our facility. He added we currently have 4 hospital and 4 nursing home staff positive for COVID-19. He noted we have been very transparent in our reporting of COVID-19 residents in our daily media briefing which is published on [linkinglewiscounty.com](http://linkinglewiscounty.com). We initiated the briefings back in early November. Mr. Cayer shared our vaccinated statistics:
  - Nursing Home Staff 41%
  - Hospital Staff 54%
  - Nursing Home Residents 75-80%He added we are not likely to receive vaccines, and staff who would like to be vaccinated will need to schedule with Lewis County Public Health or the state's regional vaccination sites.
- ✓ The CON for the Med/Surg Renovations & OR Addition project is scheduled to go before the Public Health Committee of the NYSDOH on March 11, 2021. He added the bidding for the project has been published in the Watertown Daily Times last week.
- ✓ The renovations to the Copenhagen Health Center are almost complete as the contractors are working through the final punch list at this time.

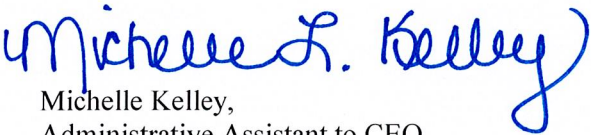
**Executive Session:** Board President, Mr. Young, noted the Executive session portion of the meeting to discuss a contractual matter was adjourned to next month's meeting scheduled for March 15, 2021.

**Adjournment:**

Motion by Mrs. Mastascusa, and seconded by Mr. McDowell, the Committee adjourned meeting at 4:43 p.m. Approved.

7 YES, 0 NO

Respectfully submitted,

A handwritten signature in blue ink that reads "Michelle L. Kelley". The signature is written in a cursive style with a large, sweeping flourish at the end of the word "Kelley".

Michelle Kelley,  
Administrative Assistant to CEO