

**LEWIS COUNTY GENERAL HOSPITAL
EXECUTIVE/FINANCE COMMITTEE**

Date: May 17, 2021

Call to Order: 4:00 p.m.

Adjourn: 4:53 p.m.

Present in Person: Philip McDowell, Mike Young, Jennifer Jones, Donald Musnicki, Jeff Hellinger, Jerry Cayer, Trista Mullin, Ryan Piche {entered at 4:05 p.m.}, Michelle Kelley (Recorder).

Excused: Richard Chartrand, Marguertie Mastascusa, Cheryl Steckly, Dr. Sean Harney, Michele Prince, and Eric Virkler

Absent: None

CALL TO ORDER

- ✓ Meeting was called to order by Board President, Mr. Young, and Mr. Hellinger read the Vision and Mission Statement for the health system.

FINANCIAL AND STATISTICAL REPORTS:

- ✓ Mr. Hellinger reviewed the April financials including an overview of the Executive Summary Sheet, Statement of Operations, Key Statistical Report, Balance Sheet, Cash Flow Analysis Sheet and Total RVU's by Service Area.
- ✓ Mr. Hellinger reviewed Dashboards which included statistical volumes, FTE's paid, cash flow activity, A/R Days – Gross, Average Payment Period and Gross A/R Balance for the months of April. Mr. Hellinger shared several trend charts for areas of the Hospital including: Acute Admissions & Observation Visits, Nursing Home Occupancy, Total ER visits, and Outpatient visits.
- ✓ Mr. Hellinger reported a \$39,986 gain for the month of April versus a budgeted loss of \$163,821. The YTD loss is \$292,100 versus a budgeted gain of \$476,289.

CEO REPORT:

- ✓ **May Activity:** Mr. Cayer reported the Senior Team conducts a daily “Operational Excellence” huddle to review a number of “standard work” factors. He noted May has been a real struggle with a two key areas of the health system not meeting their budgeted targets. He added we are starting to see an increase in patient visits throughout the clinics. We continue to focus on expense management.
- ✓ **Copenhagen Health Center:** Mr. Cayer shared today was the first day patient's returned to this newly renovated clinic with the provider, Julie Emery, FNP. He added the ribbon cutting ceremony is scheduled for Tuesday, May 18th, at 12:15 p.m. and we are hoping to schedule the grand opening for late summer or early fall.
- ✓ **Surgical Pavilion and Medical Surgical Project:** Mr. Cayer noted we continue to receive and answer questions from the CON Unit at the NYSDOH on this project. He added June 8, 2021, continues to be the key date for this project.
- ✓ **Physician Contract Executed:** A current provider in the PLLC recently signed an extended contract.

Executive Session:

Motion by Mr. Musnicki, and seconded by Mrs. Jones, the Committee went to Executive session at 4:37 p.m. to discuss a personal matter and union negotiations. Approved.

4 YES, 0 NO

Motion by Mr. Musnicki, and seconded by Mrs. Jones, the Committee returned to regular session at 4:52 p.m. Approved.

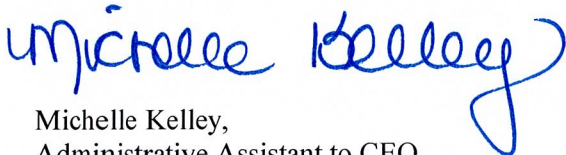
4 YES, 0 NO

Adjournment:

Motion by Mrs. Jones, and seconded by Mr. Musnicki, the Committee adjourned meeting at 4:53 p.m. Approved.

4 YES, 0 NO

Respectfully submitted,

A handwritten signature in blue ink that reads "Michelle Kelley". The signature is written in a cursive, flowing style.

Michelle Kelley,
Administrative Assistant to CEO