

Due to ongoing COVID-19 positivity in Lewis County, this Board of Manger's meeting was held virtually via Google Meet and limited to only ten individuals attending in person.

LEWIS COUNTY GENERAL HOSPITAL BOARD OF MANAGERS

January 27, 2021

The regular monthly meeting of the Board of Managers of Lewis County General Hospital was called to order at 4:30 p.m. by Michael Young, President. Members present.

John Lehman

Board Members meeting via Google Meet:

Jennifer Jones

Marguerite Mastascusa

Howard Meny, M.D.

Philip McDowell {entered at 4:45 p.m.}

Donald Musnicki

Karen Rennie

Susan Ross

Cheryl Steckly

Michael Young

Others

Present

Gerald R. Cayer, Chief Executive Officer

Jeff Hellinger, Chief Financial Officer

Michelle Kelley, Administrative Assistant {via Google meet}

Christina Flint, Community Services Coordinator {via Google meet}

Jessica Skiff, Director of Human Resources {via Google meet}

Frank Pace, Director of Facilities Management {via Google meet}

Gale Grunert, Director of Quality Assurance {via Google meet}

Dr. Sean Harney, CMO, Employed Provider Clinics {via Google meet}

Dr. Thomas Birk, Medical Staff President {via Google meet}

Dr. Manoj Vora, Vice President of the Medical Staff {via Google meet}

Dr. Steven Lyndaker, Medical Staff Director {via Google meet}

PLEDGE OF ALLEGIANCE

- VISION AND MISSION STATEMENT**: The health system's Vision and Mission Statement were read with the group at the start of the meeting by Board member Mrs. Steckly.

EXCUSE ABSENT MEMBERS

- #1. Motion by Mr. Lehman, seconded by Mrs. Jones, the Board excused Mr. Philip McDowell and Mr. Richard Chartrand from the meeting. Approved.

VOTE: yes 9, no 0.

EMPLOYEE OF THE MONTH

Mrs. Jones informed the group the Employee of the Month for the month for December will be announced next week.

- CONFLICT INQUIRY**: No known conflicts were identified on tonight's agenda for any board member.

- PUBLIC COMMENT**: Anyone wishing to send a public comment may have done so by sending an email to info@lcgh.net. Mrs. Michelle Kelley noted no emails were received.

OLD BUSINESS:

✓ None

GENERATIVE DISCUSSION:

- ✓ Mr. Cayer shared with board the Medicare Compare link and website which allows community members to compare LCGH to neighboring hospitals regarding quality of care and patient satisfaction. The website is <https://www.medicare.gov/care-compare/>. The Medicare Compare link is on the LCGH website. Currently, LCGH has achieved 3 out of 5 stars in quality and patient satisfaction.

- STRATEGIC FOCUS ISSUES**: Not scheduled for January

□ **HUMAN RESOURCES COMMITTEE, BOARD OF MANAGERS:**

- ✓ The HR Committee did not meet in the month of January.

□ **OPERATIONAL UPDATES:**

○ Patient Safety/Quality – Gale Grunert:

- ✓ The Preventable Harm Events Dashboard {January – December 2020} was reviewed with the Board.
- ✓ The 2020 Concerns {January – December 2020} was review with the Board.
- ✓ Medical-Staff Performance Improvement – Mrs. Karen Rennie, Chair of the Quality Council Committee, briefed the board on this topic. She noted LCGH Medical Director, Dr. Steven Lyndaker, has been instrumental in this initiative.

○ Finance Update – Jeffery Hellinger, CFO:

- ✓ Period 12 Review:
 - There was a gain of \$1,737,548 versus a budgeted loss of \$30,650 for the month of December. The YTD gain is \$260,272 versus a breakeven budget.
 - IGT was higher due to the recognition of the remaining 2020 Hospital IGT (~\$1.6M) as well as the reinstatement of the 2019 Hospital IGT receivable (~\$1.5M).
 - Other Operating Revenue was over budget due to the receipt of federal VAP funds (~\$373k), Federal Stimulus (~\$78k) and a DSRIP payment (~\$67k).
 - Mr. Hellinger noted January is on target to experience 704 CAH patient days which is well over the current month budget of 380 days. He added that Mrs. Neva Bossard, CNO, and her Med/Surg and ICU nursing teams have been incredible in caring for the patients.
 - The auditors, Fust Charles Chambers, will be on site for two weeks in early February and are expected to report their findings at the April Executive-Finance Committee meeting.

□ **CHIEF'S EXECUTIVE'S REPORT**

- ◆ COVID-19 Update: Mr. Cayer provided a brief update on the Moderna vaccine distribution program. We are currently administering 2nd doses. He added 4 out of 13 clinics have been held. Some individuals have experienced mild side effects after their 2nd dose is administered which are lasting 1-2 days. He shared a few facts regarding our workforce, etc:
 - 362 employees were vaccinated with the 1st dose of Moderna
 - ✓ 51% workforce
 - ✓ 35% declinations
 - ✓ 12% undecided
 - ✓ No longer employed, not vaccinated, no declination 2%
 - Public Health has been informed they will be receiving 100 doses of the Moderna vaccine.
 - Lewis County is currently seeing a reduction in COVID positivity. As of last week the positivity was 11.1%.
 - JCC has been informed they will become a County wide vaccine site.
 - A few problems have been noted with the Maple Ridge Center testing site, more specifically, the plastic curtains which were being used to reduce the cold air flow into the building. Mr. Cayer also noted due to frigid temperatures, the site will be closed on Friday, January 29th.
- ◆ AHA Rural Health Care Leadership Conference – A virtual conference scheduled for February 17-18, 2021. Please reach out to Mrs. Michelle Kelley if you are interested in attending this virtual conference.
- ◆ Future Business:
 - ✓ “Board Certified” Physicians

□ PRESIDENT'S REPORT:

- ◆ Strategic Topics for February 2021:
 - ✓ Elder Care Services {D. Wurz}
 - ✓ Marketing / Public Relations {C. Flint}
- ◆ News In General: The Board received a copy of the January 2021 News In General.
- ◆ News Notes: The Board received a copy of the News Notes from the media for the month of December.
- ◆ Other: None

□ CONSENT ITEMS:

- #2. Motion by Mrs. Rennie, seconded by Mrs. Steckly, to approve the December 28, 2020 Board of Managers' meetings and acknowledge receipt of the following minutes (all minutes were previously distributed with the board packets):
- 1/25/2021 Special Executive/Finance Committee Minutes
- Approved.

VOTE: yes 10, no 0.

□ OTHER: None

- **MEDICAL STAFF:** Dr. Birk, Medical Staff President, provided the following update.

- ◆ Credentialing/Recredentialing on tonight's agenda will be discussed in Executive session.

- #3. Motion by Mrs. Steckly, seconded by Mr. McDowell, to enter executive session at 5:15 p.m. for credentialing and personnel matter. Approved.

VOTE: yes 10, no 0.

- #4. Motion by Mr. McDowell, seconded by Mrs. Rennie, to return to regular session at 5:39 p.m. Approved.

VOTE: yes 10, no 0.

□ Credentialing/Recredentialing:

- #5. Motion by Mr. Lehman, seconded by Mrs. Mastascusa, to approve the following:

Reappointments:

- Briana Metzler, NP - Adjunct Staff, Family Practice, with Clinic privileges as requested
- Samuel Rubenzahl, Ph.D. – Adjunct Staff, Family Practice Service, with Psychiatry (Category I) privileges as requested
- Jeffrey Smith, P.A. – Adjunct Staff, Internal Medicine Service, with privileges as requested

Appointments:

- Doris Landreth, N.P. – Initial Provisional Adjunct Staff, Internal Medicine Service, with privileges as requested
- Taylor Mustizer, P.A. – Initial Provisional Adjunct Staff, Internal Medicine Service, with privileges as requested

Advancements:

- Gautam Mirchandani, M.D. – Courtesy Staff, Radiology Service, with privileges as requested

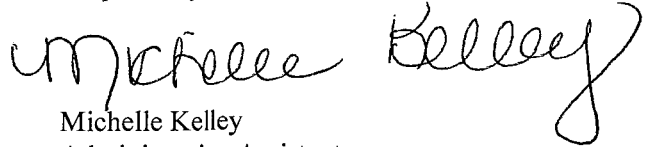
Approved.

VOTE: yes 10, no 0.

#6. Motion by Mrs. Ross, seconded by Mrs. Jones, to adjourn at 5:40 p.m. Approved.

VOTE: yes 10, no 0.

Respectfully submitted,

A handwritten signature in cursive script, appearing to read "Michelle Kelley".

Michelle Kelley
Administrative Assistant

Countersigned:

Philip McDowell, Secretary
Board of Managers