

Due to an increase in COVID-19 cases in Lewis County, this Board of Manager's Meeting was held virtually via Google Meet and limited to only ten individuals attending in person.

**LEWIS COUNTY GENERAL HOSPITAL
BOARD OF MANAGERS
December 28, 2020**

The regular monthly meeting of the Board of Managers of Lewis County General Hospital was called to order at 4:30 p.m. by Michael Young, President. Members present.

John Lehman

Karen Rennie

Susan Ross

Board Members meeting via Google Meet:

Richard Chartrand

Howard Meny, M.D.

Cheryl Steckly

Jennifer Jones

Philip McDowell

Michael Young

Marguerite Mastascusa

Donald Musnicki

Others

Present

Gerald R. Cayer, Chief Executive Officer

Jeff Hellinger, Chief Financial Officer

Dr. Manoj Vora, Vice President of the Medical Staff {via Google meet – entered at 4:43 p.m.}

Michele Prince, COO {via Google meet}

Michelle Kelley, Administrative Assistant {via Google meet}

Christina Flint, Community Services Coordinator {via Google meet}

Frank Pace, Director of Facilities Management {via Google meet}

Ryan Piche, Lewis County Manager {via Google meet – entered at 4:37 p.m.}

Dr. Thomas Birk, Medical Staff President {via Google meet}

David Hoffman, Corporate Compliance Attorney {via Google meet – left at 4:45 p.m.}

PLEDGE OF ALLEGIANCE

VISION AND MISSION STATEMENT: The health system's Vision and Mission Statement were read with the group at the start of the meeting by Board member Mr. Musnicki.

EMPLOYEE OF THE MONTH

#117. Motion by Mrs. Jones, seconded by Mrs. Ross, the Board congratulated Whitney Waugh, RN, as the Employee of the Month for the month of November. Approved

VOTE: yes 11, no 0.

CONFLICT INQUIRY: No known conflicts were identified on tonight's agenda for any board member.

PUBLIC COMMENT: Anyone wishing to send a public comment may have done so by sending an email to info@lcgh.net. Mrs. Michelle Kelley noted no emails were received.

OLD BUSINESS:

✓ None

GENERATIVE DISCUSSION:

✓ Mr. David Hoffman, Health System's Corporate Compliance Attorney, provided a year end's Corporate Compliance update for the board members. He reported most of the challenges the health system faced in 2020 directly related to COVID-19 and directives received from the NYS Department of Health and the Governor's office. He noted eighty-six (86) orders relating to hospitals and long term care organizations were received relating to critical care and financial items. Mr. Hoffman added the health system's Corporate Compliance team has done a remarkable job with this program while navigating through a very difficult year.

STRATEGIC FOCUS ISSUES: Not scheduled for December

☐ **HUMAN RESOURCES COMMITTEE, BOARD OF MANAGERS:**

- ✓ New Hires, Resignations, Retirements & Terminations: The organizations new hires, resignations, retirements and terminations for the period of November 6, 2020 – December 11, 2020 were included in Board packets.

#118. Motion by Mrs. Jones, seconded by Mr. McDowell, to request the Board of Legislators to:

- Create two (2) PT Food Service Helper position cards with a salary range of \$12.51 - \$16.57.
- Abolish one (1) FT Senior Food Service Helper position card.

Approved

VOTE: yes 11, no 0.

☐ **OPERATIONAL UPDATES:**

- Patient Safety/Quality – Michele Prince, COO:

- ✓ The Preventable Harm Events Dashboard {January – November 2020} was reviewed with the Board.

- Finance Update – Jeffery Hellinger, CFO:

- ✓ Period 11 Review:

- There was a loss of \$1,150,076 versus a budgeted loss of \$431,445 for the month of November. The YTD deficit is \$1,477,276 versus a budgeted surplus of \$30,650.
- Other Operating Revenue was over budget due to the receipt of federal VAP funds {~\$373k}

- Resident Project Representative Proposal:

#119. Motion by Mr. Lehman, seconded by Mr. McDowell, the Board agreed to enter into a contractual Agreement with C&S Companies as the Resident Project Representative for the Hospital Surgical Pavilion addition and Revitalization Project contingent upon receipt, review, and or approval of the following:

- New York Department of Health Certificate of Need (CON)
 - Financial Bonding
 - C&S Insurances
 - All other post-bid documents
- at a cost of \$663,279. Approved.

VOTE: yes 11, no 0.

- Nominating Committee Recommendation: Mrs. Steckly, Chairman of the Nominating Committee, reported the committee is recommending the following slate of officers for 2021:

- ✓ Michael Young, President
- ✓ Donald Musnicki, Vice President
- ✓ Philip McDowell, Secretary

Mrs. Steckly asked if there were additional nominations from the floor. No further nominations were made.

#120. Motion by Mrs. Steckly, seconded by Mr. Lehman, to close the nominations with the secretary casting one ballot for the Nominating Committee's recommended 2021 slate of officers: Michael Young, President; Donald Musnicki, Vice President; and Philip McDowell, Secretary. Approved.

VOTE: yes 11, no 0.

Mrs. Steckly thanked the Nominating Committee members, Mr. Chartrand and Mr. Lehman, for their due diligence in serving on this committee.

☐ CHIEF'S EXECUTIVE'S REPORT

- ◆ HANYS PAC: Mr. Cayer thanked everyone on the Board of Managers and Senior Team who contributed to the HANYS PAC and again noted HANYS importance to rural hospitals.
- ◆ COVID-19 Update: Mr. Cayer provided a brief update on the Moderna vaccine distribution program for our facility. He added the first clinic was held on Sunday, December 27th, at the Lowville Fire Hall. He thanked Mrs. Neva Bossard, CNO, Mrs. Diane Loftus, Pharmacist, and Mrs. Jessica Skiff, Director of Human Resources, for organizing and implementing the vaccine clinic and noted what a wonderful job they have done to make this happen in a short period of time. The first group allocated to receive the vaccine "Phase 1a" consists of hospital, EMS, and funeral home workers, coroners and medical examiners. The second group allocated to receive the vaccine in weeks 3 and 4 will include individuals in health care and social service agencies. Mr. Cayer noted Health Direct, our contracted pharmacy for the RHCF residents and staff, will be holding three clinics at our nursing home beginning Monday, January 4, 2021.
- ◆ Future Business:
 - ✓ "Board Certified" Physicians
 - ✓ Medicare Compare

☐ PRESIDENT'S REPORT:

- ◆ Strategic Topics for January 2020:
 - ✓ None
- ◆ News In General: The Board received a copy of the December 2020 News In General.
- ◆ News Notes: The Board received a copy of the News Notes from the media for the month of November.
- ◆ Other: None

☐ CONSENT ITEMS:

#121. Motion by Mrs. Rennie, seconded by Mr. Lehman, to approve the November 23, 2020 Board of Managers' meetings and acknowledge receipt of the following minutes (all minutes were previously distributed with the board packets):

- ◆ 09/22/2020 PACC Home Care PI Committee Minutes
- ◆ 11/18/2020 Planning and Facilities Committee Minutes (2)
- ◆ 12/14/2020 Human Resources Committee Minutes
- ◆ 12/21/2020 Executive/Finance Committee Minutes

Approved.

VOTE: yes 11, no 0.

☐ OTHER: None**☐ MEDICAL STAFF:** Dr. Birk, Medical Staff President, provided the following update.

- ◆ Credentialing/Recredentialing on tonight's agenda will be discussed in Executive session.

#122. Motion by Mr. Musnicki, seconded by Mrs. Mastascusa, to enter executive session at 5:15 p.m. for credentialing and personnel matter. Approved.

VOTE: yes 11, no 0.

#123. Motion by Mr. McDowell, seconded by Mrs. Jones, to return to regular session at 5:32 p.m. Approved.

VOTE: yes 11, no 0.

□ **Credentialing/Recredentialing:**

#124. Motion by Mrs. Jones, seconded by Mr. Chartrand, to approve the following:

Reappointments:

- Moshin Ali, M.D. – Courtesy Staff, Internal Medicine Service (EEG Interpretation), with privileges as requested
- M. Jon Baker, M.D. – Courtesy Staff, Surgery Service, with Clinic privileges as requested

Appointments:

- Eugene Barasch, M.D. – Associate Staff, Radiology Service, with privileges as requested
- Rooshin Dalal, M.D. – Associate Staff, Radiology Service, with privileges as requested
- Jodi Speth, D.O. - Appointment to Associate Staff, Radiology Service, with privileges as requested
- Dwight Townsend, M.D. – Associate Staff, Radiology Service, with privileges as requested

Advancements:

- Gary Nadeau, M.D. – **HOLD** for one year due to lack of volume
- Isaac Mills, D.O. – Courtesy Staff, Emergency Medicine Service, with privileges as requested
- Amish Naik, M.D. – Courtesy Staff, Surgery Service, Orthopedics, with privileges as requested

Delegated Credentialing Advancements:

- Tahir Alkhairy, M.D. – Courtesy Staff, Radiology Service, with privileges as requested
- Jeffrey Caverly, M.D. – Courtesy Staff, Radiology Service, with privileges as requested
- Linda Dew, M.D. – Courtesy Staff, Radiology Service, with privileges as requested
- Supriya Gupta, M.D. – Courtesy Staff, Radiology Service, with privileges as requested
- Christian Ingui, M.D. – Courtesy Staff, Radiology Service, with privileges as requested
- Aaron Jun, M.D. – Courtesy Staff, Radiology Service, with privileges as requested
- Surender Kurapati, M.D. – Courtesy Staff, Radiology Service, with privileges as requested
- Nghi Lu, M.D. – Courtesy Staff, Radiology Service, with privileges as requested
- Daniel Lucas, M.D. – Courtesy Staff, Radiology Service, with privileges as requested
- Kamiar Massrour, M.D. – Courtesy Staff, Radiology Service, with privileges as requested
- Jose Ospina, M.D. – Courtesy Staff, Radiology Service, with privileges as requested
- Atul Patel, M.D. – Courtesy Staff, Radiology Service, with privileges as requested
- Ari Plosker, M.D. – Courtesy Staff, Radiology Service, with privileges as requested
- Huma Qureshi, M.D. – Courtesy Staff, Radiology Service, with privileges as requested
- Peilin Reed, M.D. – Courtesy Staff, Radiology Service, with privileges as requested
- Robert Reuter, M.D. – Courtesy Staff, Radiology Service, with privileges as requested
- Robert Rippner, M.D. – Courtesy Staff, Radiology Service, with privileges as requested
- Farid Shafaie, M.D. – Courtesy Staff, Radiology Service, with privileges as requested
- Laiandrea Stewart, M.D. – Courtesy Staff, Radiology Service, with privileges as requested
- Alix Vincent, M.D. – Courtesy Staff, Radiology Service, with privileges as requested

Approved.

VOTE: yes 11, no 0.

#125. Motion by Mr. Musnicki, seconded by Mrs. Ross, to enter executive session at 5:32 p.m. to discuss a contractual matter. Approved.

VOTE: yes 11, no 0.

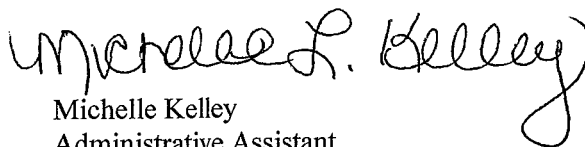
#126. Motion by Mr. Chartrand, seconded by Mrs. Ross, to return to regular session at 6:12 p.m. Approved.

VOTE: yes 11, no 0.

#127. Motion by Mr. McDowell, seconded by Mrs. Rennie, to adjourn at 6:15 p.m. Approved.

VOTE: yes 11, no 0.

Respectfully submitted,



Michelle Kelley
Administrative Assistant

Countersigned:

Philip McDowell, Secretary
Board of Managers